

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting – 6:00 p.m. – March 28, 2011
West Orange High School
51 Conforti Avenue

FINAL AGENDA

- I. **ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

- II. **NOTICE OF MEETING:**

Please take notice that adequate notice of this meeting has been provided in the following manner:

 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on February 28, 2011.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and by e-mail to the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

- III. **CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 14, 2011 (Att. #1)**

- IV. **SUPERINTENDENT’S AND/OR BOARD’S REPORTS**
 - A. **Student Recognition: Leonard M. Dunovant, WOHS Senior Winner, 2011 Princeton Prize in Race Relations for Northern NJ**
 - B. **Student Recognition: Clarissa Lotson, WOHS Junior NJ State Winner, “Poetry Out Loud”**

- V. **REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):

Arthur Alloggiamento, Principal, WOHS, for retirement purposes, effective 7/1/12

John Chimento, Head Custodian, Central Office, for retirement purposes, effective 6/1/11

2. Appointments

- a.) Superintendent recommends approval of the following appointment(s) at the stipulated contractual rates:

The following addition(s) to the 2010-2011 Substitute List:

- Amy Lewis K-12 & Teacher of Health
- Kathi Vogler Nurse (avail. June 2011)

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

James Giordano, Special Education Teacher, WOHS, medical leave of absence, effective 11/18/10-6/30/11

Suzanne Wert, Grade 2 Teacher, St. Cloud School, maternity leave of absence, effective 9/1/11-6/30/12

Douglas Norrie, Grade 5 Teacher, Pleasantdale, family leave of absence, effective 5/11/11-6/30/11

George Hood, Custodian, Gregory School, medical leave of absence, effective 3/15/11 until released by physician

Kimberly Cerutti, Math Teacher, Roosevelt Middle School, extension of maternity leave of absence through 6/30/11

B. CURRICULUM AND INSTRUCTION

1. **Recommend approval of Field Trip requests for the 2010-2011 school year (Att. #2)**

C. FINANCE

1. **Public hearing for the 2011-2012 Proposed Budget.**
2. **Recommend approval of the following Proposed Budget Resolution:**

RESOLVED that the West Orange Board of Education approve the **2011-12 proposed budget** for submission to the voters as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$122,194,248	\$115,178,112
Total Special Revenue Fund	\$ 4,210,537	\$ n/a
Total Debt Service Fund	\$ 6,543,788	\$ 5,328,071
Totals	\$132,948,573	\$120,506,183

3. **Recommend approval of the following State Aid Resolution:**

RESOLVED that the West Orange Board of Education approve the **2011/12 State Aid** in the amount of **\$4,681,569** in General Fund Aid and **\$961,638** in Debt Service Aid for a Total Aid of **\$5,643,207.**

4. **Recommend approval of the 3/28/11 Bills Lists: (Att. #3)**

Payroll/Benefits	\$ 3,533,142.40
Transportation	\$ 158,895.42
Special Ed. Tuition	\$ 222,973.13
Instruction	\$ 105,151.47
Facilities	\$ 333,773.89
Capital Outlay	\$ 35,582.00
Grants	\$ 157,676.26
Food Service	\$ 266,406.41
Textbooks/Supplies/Athletics/Misc.	\$ 27,248.30
	<u>\$ 4,840,849.28</u>

5. **Recommend approval of the attached resolution requesting authorization to hire candidates on an emergency basis (Att. #4)**
6. **Recommend approval of tuition and transportation for students for the 2010-2011 school year, in the amount of \$61,000.18 (Att. #5)**


7. **Recommend acceptance of donation of furniture from King World Productions (CBS) to the West Orange School District (Att. #6)**
8. **Recommend acceptance of Applications for Absence for School Business requests for Board of Education approval as per state mandate (Att. #7)**
9. **Review and Discussion of the findings of the New Jersey Department of Education, Office of Fiscal Accountability and Compliance, Review of IDEA/ARRA Expenditure Complaint, dated March 2011, pursuant to N.J.A.C. 6A:23A-5.6**
10. **Acceptance of New Jersey Department of Education Office of Fiscal Accountability and Compliance Corrective Action Plan (Att. #8)**
11. **Recommend approval of transfer of funds under Title VI of the Administrative Code for the month of January 2011 (Att. #9)**
12. **Receipt of the Board Secretary's Report for the month of January 2011 (Att. #10)**
13. **Receipt of the Treasurer of School Monies Report for the month of January 2011 (Att. #11)**

D. REPORTS

- VI. **REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**
- VII. **MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on May 9, 2011 at the Administration Building.**
- VIII. **PETITIONS AND HEARINGS OF CITIZENS**
- IX. **ADJOURNMENT**

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 3/28/11
Attachment # 12

To: Dr. Anthony Cavanna, Superintendent
From: Donna Rando Ed.D., Assistant Superintendent 
Date: March 24, 2011
Re: Field Trips

Please place the following on the March 28, 2011 West Orange Board of Education Meeting Agenda under *Curriculum and Instruction*.

“Recommend acceptance of field trip requests submitted for Board of Education approval.”

See attached.

Thank you.

C: M. Kenney
P. Nicholais

**Field Trip Requests
March 28, 2011**

School	Destination	Course/Grade	Teacher	Describe How Activity Relates to Curriculum	Transportation Cost	Source of Funds (i.e., School Budget, PTA, Student Activity Account, Student)
Gregory	WO Town Hall	Grade 3	All	Government	\$288	District
Hazel	Edison Middle School	Resource Students	Chris Aker	Orientation	\$96	District
Hazel	WO Town Hall	Grade 3	All	Government	\$120	District
Mt. Pleasant	Edison Middle School	Resource Room	Geflic	Orientation	\$96	District
Pleasantdale	Edison Middle School	Grade 5, Spec. Ed.	LaRezza, Norrie	Orientation	\$96	District
Redwood	WO Town Hall	Grade 3	Forté, Lipkin	Government	\$408	District
Redwood	Edison Middle School	Spec. Ed. Orientation	Levenberg	Orientation	\$102	District
Redwood	West Orange Tour	Grade 3	Paull	Community	\$170	District
Redwood	West Orange Tour	Grade 3	Vanderstreet	Community	\$170	District
Redwood	Brighton Gardens	Chamber Chorus 4,5	Perry	Community Relations	\$136	District
St. Cloud	Great Swamp, Chatham	Grade 4	All	Explore the culture of the Lenape Indians	\$544	Students
Edison	Passaic Valley Sewerage Commission	Grade 6	Brewer, Ramchandani	Water recycling, pollution, water resource management, and environmental impacts	\$204	Students
Liberty	WOHS	Grade 8	8th Gr. Teams	Graduation Practice	\$720	District
Liberty	Ginney Dunkel Pool	Grade 8	8th Gr. Teams	Grade 8 Trip	\$720	District
Roosevelt	WOHS	Grade 8	8th Gr. Teams	Graduation Practice	\$720	District
Roosevelt	Ginney Dunkel Pool	Grade 8	8th Gr. Teams	Grade 8 Trip	\$720	District
WOHS	Museo del Barrio, NYC	Spanish	Perez	Cultural Heritage Unit	\$500	Students
WOHS	UMDNI, Scotch Plains Campus	Anatomy/Health Care Dynamics	Schultz, Franck	Anatomy/Health Care exam at UNDNJ	\$297	District
WOHS	Morristown Green	Mu Alpha Theta (Math Honor Society)	Iannucci	Community Service Project	\$792	Mu Alpha Theta Fundraising
WOHS	Caldwell College	Math Students	Coyne, Steinberg	Essex County Math League Competition	\$330	District

**EXTRACT FROM THE MINUTES OF A MEETING
OF THE WEST ORANGE PUBLIC SCHOOLS
BOARD OF EDUCATION, WEST ORANGE, ESSEX COUNTY, NJ
AS RECORDED IN THE OFFICIAL MINUTE BOOK**

The Board of Education of the West Orange School District, West Orange, in the County of Essex, New Jersey, convened in Regular/Work session on March 28, 2011 at 6:00 P.M., at West Orange High School, 51 Conforti Avenue, West Orange, NJ.

The following members of the Board of Education were present:

The following motion was offered by _____ and seconded by _____ and adopted by the Board of Education by the following roll call vote:

The Board resolves to request authorization for the emergency hiring of the following candidate(s): Amy Lewis. The candidate(s) attest that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A.18A:6-7.1 et seq., N.J.S.A.18A:39-17 et seq., or N.J.S.A.18A:6-4.13 et seq., as applicable.

ROLL CALL: Ayes:

Abstain:

CERTIFICATE

I, Mark A. Kenney, Secretary of the Board of Education, of the West Orange Public Schools, West Orange, in the County of Essex, State of New Jersey, hereby certify that the foregoing extract from the minutes of the meeting of the Board of Education of said district duly called and held on March 28, 2011, has been compared by me with the original minutes as officially recorded in my office in the minute book of said West Orange Board of Education and is a true, complete copy thereof and of the whole of said original minutes so far as the same relate to the subject matter referred to in said extract in witness I have hereunto set my hand and affixed the corporate seal of said Board of Education this 29th day of March 2011.

Mark A. Kenney
Business Administrator/Board Secretary

GREGORY SCHOOL

Public Agenda

Date: 3/28/11

Attachment # 6

301 Gregory Avenue
West Orange, New Jersey 07052
(973) 669-5397 ext. 21510 Fax: (973) 243-0251

Office of the Principal

Michele Thompson

March 17, 2011

To: Dr. Anthony Cavanna, Superintendent
West Orange Board of Education

The West Orange School District accepts King World Production's (CBS) donation of the attached itemized list.

Thank you to King World Production for their support of the West Orange School District.

Sincerely yours,



Michele Thompson

Cc: King World Productions (CBS)

DONATIONS TO THE WEST ORANGE SCHOOL DISTRICT FROM CBS/KING WORLD

WEST ORANGE HIGH SCHOOL

Qty	Description
8	4 draw file cabinets
10	3 draw file cabinets***
4	overfiles***
1	Black leather desk (Vec's office)***
1	black leather credenza (Vec's office)***
2	black bookcase/files (Vec's office)***
1	4'x5' bulletin board

***** Must be picked up on 3/29 not before**

1	overfile
4	3 drawer files
1	Black leather desk (Vec's office)***
1	black leather credenza (Vec's office)***
2	black bookcase/files (Vec's office)***

DONATIONS TO THE WEST ORANGE SCHOOL DISTRICT FROM CBS/KING WORLD

REDWOOD SCHOOL

Qty	Description
1	5 drawer file cabinet

DONATIONS TO THE WEST ORANGE SCHOOL DISTRICT FROM CBS/KING WORLD

MT. PLEASANT AVE SCHOOL

Qty	Description
1	5 drawer file cabinet
1	4 drawer file cabinet
? 1	Credenza (acctg conf rm)

DONATIONS TO THE WEST ORANGE SCHOOL DISTRICT FROM CBS/KING WORLD

HAZEL AVENUE SCHOOL

Qty	Description
2	2 drawer files (research area)
4	3 drawer files
4	over files***
1	Cubicle - U shaped config (Teresa's unit)
4	36" 5 drawer locking files***

***** Must be picked up on 3/29 not before**

2	5 drawer 36" files
3	overfiles

DONATIONS TO THE WEST ORANGE SCHOOL DISTRICT FROM CBS/KING WORLD

ROOSEVELT SCHOOL

Qty	Description
9	5 -drawer file cabinets***
6	overfiles***
3	3 drawer file cabinets
6	4 drawer file cabinets
1	U shaped executive desk (Alton's)***
1	U shaped executive desk with hutch (Matt's)***
1	Ushaped executive desk (Cherie's)***
1	Ushaped executive desk, hanging wood cabinet and printer cabinet (SOX office)***

***** Must be picked up on 3/29 not before**

4	overfiles
2	5 drawer file
1	U shaped executive desk (Alton's)***
1	U shaped executive desk with hutch (Matt's)***
1	Ushaped executive desk (Cherie's)***
1	Ushaped executive desk, hanging wood cabinet and printer cabinet (SOX office)***

DONATIONS TO THE WEST ORANGE SCHOOL DISTRICT FROM CBS/KING WORLD

***** Must be picked up on 3/29 not before**

ROOSEVELT SCHOOL

Qty	Description
4	overfiles
2	5 drawer file
1	U shaped executive desk (Alton's)***
1	U shaped executive desk with hutch (Matt's)***
1	Ushaped executive desk (Cherie's)***
1	Ushaped executive desk, hanging wood cabinet and printer cabinet (SOX office)***

HAZEL AVENUE SCHOOL

Qty	Description
2	5 drawer 36" files
3	overfiles

WEST ORANGE HIGH SCHOOL

Qty	Description
1	overfile
4	3 drawer files
1	Black leather desk (Vec's office)***
1	black leather credenza (Vec's office)***
2	black bookcase/files (Vec's office)***

GREGORY SCHOOL

Qty	Description
3	2 drawer files
4	Black 3 draw file cabinets with formica overlays (Vec's office)***
1	Glass table with marble base (lounge)***

DONATIONS TO THE WEST ORANGE SCHOOL DISTRICT FROM CBS/KING WORLD

GREGORY SCHOOL

Qty	Description
3	2 draw file cabinets(Carol, Annie & SOX)***
2	Book case units - 1 w 2 door access & 1 w/ 6 drawers for files (Kym's office)
4	Black 3 draw file cabinets with formica overlays (Vec's office)***
1	Executive table/desk (Patsy's office)
1	Glass table with marble base (lounge)***
3	3 draw file cabinets
2	4 draw file cabinets
1	Secretarial desk right return (Alison's from NY)

Already taken

	7	3 draw file cabinets
	8	4 draw file cabinets
Misc		Trash bins (for use with desks)
	1	desk chair

***** Must be picked up on 3/29 not before**

3	2 drawer files
4	Black 3 draw file cabinets with formica overlays (Vec's office)***
1	Glass table with marble base (lounge)***

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 3/28/11
Attachment # 7

To: Dr. Anthony P. Cavanna, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: March 18, 2011
Re: Agenda Item

Please place the following on the West Orange Board of Education Meeting agenda of March 28, 2011 under "Finance."

"Recommend acceptance of *Application for Absence for School Business* request(s) submitted for Board of Education approval. Funding is from the Confucius Classroom Grant."

Date(s)	Conference	Location	Teacher/ Administrator	Total Travel Amount
April 14- April 16, 2011	Chinese Language Conference	San Francisco, California	Ana Marti	\$1812.19
April 14- April 16, 2011	Chinese Language Conference	San Francisco, California	Yajing Li	\$734.00

C: Mr. M. Kenney



*The Public Schools
West Orange, New Jersey*

*ESL/WL Departments
Ana Marti, Supervisor*

*973-669-5400 ext. 20572
amarti@woboe.org*

MEMORANDUM

DATE: March 16, 2011
TO: Dr. Donna Rando, Assistant Superintendent
FROM: Ana Marti, ESL/WL Supervisor
RE: The Chinese Language Conference – San Francisco, CA
CC:

As a requirement of our continued membership in Asia Society's Confucius Classroom Network, a teacher and an administrator must attend The Chinese Language Conference. This conference will take place in San Francisco, CA. I am requesting permission for myself, the supervisor, and Yajing Li, Chinese teacher at West Orange High School, to attend this conference from April 14 through 16, 2011. Please notice that this conference will take place during West Orange's Spring break in April.

The cost of travel, lodging, and registration will be covered with Confucius Classroom funds.

- Administrator's approximate cost of this trip:

Registration -	\$295.00
Hotel -	\$873.79 (4 nights)
Meals -	\$284.00 (\$71/day)
Airfare -	\$359.40
Total =	\$1812.19
- Teacher's approximate cost of this trip:

Registration -	\$0.00 (pre-paid by Asia Society)
Hotel -	\$0.00 (pre-paid by Asia Society)
Meals -	\$284.00 (\$71/day)
Airfare -	\$450.00
Total =	\$734.00

Grand Total for conference = \$2546.19

**NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN**

Public Agenda
Date: 3/28/11
Attachment # 8

SCHOOL DISTRICT NAME: West Orange COUNTY Essex

TYPE OF EXAMINATION: Review of IDEA Expenditure Complaint

DATE OF BOARD MEETING: March 28, 2011

CONTACT PERSON: Mark Kenney

TELEPHONE: 973-669-5400 ext. 20520 FAX NUMBER 973-669-8019

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1.	Salaries of Grant Staff will be presented on a BOE agenda for approval by resolution	Office of Special Education will forward list of Grant salaries for IDEA and ARRA IDEA to Board Secretary	Board Secretary	May 2011
2.	Office of Special Education will record and maintain Time and Activity	Office of Special Education will formulate procedure for recording and maintaining time and activity records	Supervisor of Special Education	April 2011
3.	Office of Special Education will develop a Master Schedule	Office of Special Education will develop and maintain a Master Schedule of all salaries charged to the Grant and will forward it to the Business Office	Supervisor of Special Education	April 2011
4.	All expenditures for IDEA and ARRA Grants will be charged to proper accounting codes	Special Revenue Specialist in the Business Office will monitor expenditures for proper codes	Special Revenue Specialist	April 2011

Chief School Administrator _____ Date _____
Mark Kenney 3/24/11
 Board Secretary/Business-Administrator Date